INSTRUCTIONS AND CERTIFICATIONS FOR VA ENROLLMENT CERTIFICATION (VA FORM 22-1999)

IMPORTANT: Use Side A for Institutions of Higher Learning (IHL) or schools providing non-college degree (NCD) training. Use Side B for flight, correspondence, and apprenticeship or on-the-job training programs. Use the VA-ONCE (VA Online Certification) application to file this information electronically. Contact your Education Liaison Representative (ELR) for assistance.

Read the Certifications below before completing **EITHER** Items 19D and 19E on Side A **OR** Items 12D and 12E on Side B. **COMPLETE ONLY ONE SIDE OF THIS FORM.** If completing Side B, pull out the carbon and reverse before completing that side. Ensure that VA Copy 1 is on top.

CERTIFICATIONS

IT IS HEREBY CERTIFIED THAT:

- (1) This institution has exercised reasonable diligence in meeting all applicable requirements of Title 38, U.S. Code, and any failure by the institution to meet any requirements of the law will be reported promptly to VA;
- (2) The course or courses certified are approved by the State Approving agency and are generally acceptable to meet requirements for the student's educational, professional, or vocational objective;
- (3) No course certified is a repetition of any course previously satisfactorily completed except as permitted by VA regulations;
- (4) This institution holds no power of attorney agreement authorizing the institution to negotiate VA educational assistance allowance checks;
- (5) FOR PRIVATELY OWNED SCHOOLS: The student certified is not an owner or officer of the school nor is the student certified as an official authorized to sign enrollment certifications;
- (6) This institution agrees to report promptly to VA any enrollment change and any change due to unsatisfactory progress, conduct, or attendance. Promptly means within 30 days of the enrollment change. (Except for students receiving benefits under chapter 33, the institution need not report an enrollment change for a student who was in full-time attendance before the change and in full-time attendance after the enrollment change.);
- (7) Check "Yes," if the student is a Yellow Ribbon Program participant;
- (8) FOR ENROLLMENTS UNDER CHAPTERS 30, 32, 33, 1606, and 1607: All the 85-15 ratio requirements have been satisfied.

INSTITUTIONS OF HIGHER LEARNING OR SCHOOLS PROVIDING NON-COLLEGE DEGREE TRAINING

IT IS HEREBY CERTIFIED THAT:

- (9) FOR ENROLLMENTS REQUESTING ADVANCE PAYMENT: It is agreed that the initial check for this enrollment period will be mailed to the school for temporary care and delivery to the student upon registration but not more than 30 days before the commencement of training. It is understood that the completion of a certificate of delivery will normally be required upon delivery of the advance payment;
- (10) IF CERTIFYING "GUEST STUDENT," place the name of the primary institution in Item 17, "Remarks";
- (11) FOR NONCREDIT DEFICIENCY, REMEDIAL, OR REFRÉSHER COURSES: The courses certified in Item 9B are needed by the student in order to pursue a program of education at this institution.
- (12) YELLOW RIBBON PROGRAM: If applicable, enter the amount of Yellow Ribbon Program contributions your institution is making on behalf of the student for each term, quarter, or semester.

FLIGHT TRAINING

IT IS HEREBY CERTIFIED THAT:

(13) The student has a Private Pilot's Certificate. I certify that a copy of the student's Class II Medical Certificate as of the beginning date of the course is on file at this institution. If the student is enrolled in an Airline Transport Pilot course, I certify that a copy of the student's valid Class I Medical Certificate as of the beginning date of the course is on file at this institution. For all initial enrollment certifications, I have placed the name and date of the medical certificate in Item 11, "Remarks" on Side B.

APPRENTICESHIP AND OTHER OJT PROGRAMS

IT IS HEREBY CERTIFIED THAT:

(14) The employer will immediately notify VA once the trainee receives the journeyman wage. Exceptions to this rule include training on a Davis-Bacon job, or a job in a geographic location with a different wage scale.

SPECIAL INSTRUCTIONS

ADVANCE PAYMENT INFORMATION - Veterans and other claimants must complete Items 15A and 15B on Side A to request an advance payment of education benefits. Upon receipt of a timely request and enrollment information, VA will pay the veteran or claimant an advance payment of his or her education benefits. An advance payment is part of the first month and the second month's education benefits. VA will send the payment to the veteran's school for delivery to the veteran or other claimant upon entry into training.

ACCELERATED PAYMENT INFORMATION - Claimants must complete Items 16A and 16B on Side A to request an accelerated payment. Only chapter 30, chapter 1606, or chapter 1607 beneficiaries (or beneficiaries receiving transfer-of-entitlement benefits under these chapters) qualify for an accelerated payment. An accelerated payment can only be paid under chapter 30 to claimants in a high technology program. (A list of high technology programs is on the Internet at www.gibill.va.gov.) An accelerated payment can only be paid under chapters 1606 or 1607 for claimants pursuing a program to qualify for accelerated payment, the cost of the program must exceed twice the amount of education benefits otherwise payable for that training.

Privacy Act Notice: VA will not disclose information collected on this form to any source other than what has been authorized under the Privacy Act of 1974 or Title 38, Code of Federal Regulations 1.576 for routine uses (i.e., VA sends educational forms or letters with a veteran's identifying information to the veteran's school or training establishment to (1) assist the veteran in the completion of claims forms or (2) VA obtains further information as may be necessary from the school for VA to properly process the veteran's education claim or to monitor his or her progress during training) as identified in the VA system of records, 58VA21/22/28, Compensation, Pension, Education and Vocational Rehabilitation Records - VA, and published in the Federal Register. Your obligation to respond is required to obtain or retain benefits. While you do not have to respond, VA cannot pay the student any further education benefits until we receive the information. We cannot pay the student any education benefits until we receive this information (38 U.S.C. 3684). Your responses are confidential (38 U.S.C. 5701). Information submitted is subject to verification through computer matching programs with other agencies.

Respondent Burden: We need this information to determine the student's eligibility for education benefits and the proper amount payable. Title 38, United States Code, allows us to ask for this information. We cannot pay the student any education benefits until we receive this information which schools are required to submit (38 U.S.C. 3684). We estimate that you will need an average of 10 minutes to review the instructions, find the information, and complete this form. VA cannot conduct or sponsor a collection of information unless a valid OMB control number is displayed. You are not required to respond to a collection of information if this number is not displayed. Valid OMB control numbers can be located on the OMB Internet Page at www.whitehouse.gov/omb/library/OMBINV.html#VA. If desired, you can call 1-888-GI-BILL-1 (1-888-442-4551) to get information on where to send comments or suggestions about this form.

Department of	f Veterans Affa	irs							Side	
VA ENROLLMENT CERTIFICATION									В	
IMDODTANT: Side I	R is for flight so	rrocpon	donco o	nd appropri	oochin	or on the	ich training prog	rame	1	
IMPORTANT: Side B is for flight, correspondence, and apprentices 1. NAME OF STUDENT (First, Middle, Last)							2. VA FILE NO. (For chapter 35, include suffix. For transferability cases, enter the veteran's social security number)			
3. CURRENT ADDRESS OF STUDENT						4. SOCIAL SECURITY NUMBER				
						5. NAME O	F PROGRAM			
6. TYPE OF TRAINING FLIGHT TRAINING CORRESPONDENCE						7. CREDIT FOR PREVIOUS TRAINING (Not Flight)				
APPRENTICESHIP OR	OTHER ON-THE-JOB	1								
				IGHT TRAII	•		ructions)			
DUAL	8A. CREDIT ALLOV	VED FOR	R PREVIOUS EDUCATION AND GROUND SCHOOL		O TRAINING CERTIFICATES AND RATINGS			8B. DATE TRAINING BE	EGAN SE	
DOAL	SOLO		GROOM	DISCHOOL	C	EKTIFICATE	S AND RATINGS	IN CONNENT COUNCE		
1	8C. NUMBER OF HOL	IRS/UNITS	OF INSTRU	JCTION IN CUR	RENT CC	URSE				
DUAL SOLO		GROUNI		D SCHOOL	PRE- AND POST FLIGHT		OTHER	8D. TOTAL CHARGE	ES .	
								\$		
IMPORTANT: A VA	Form 22 1000	Cortif		SPONDEN			groomant MUST	he signed by this st	udont	
and accompany this	certification for	n befor	e VA can	authorize p	aymer	nt for this	correspondence	be signed by this st course.	uueni	
9A. DATE FIRST LESSON 9B. NUMBER OF LESSONS F SENT TO STUDENT WHICH STUDENT IS ENRI						SON TO	DATE ENTERED IN			
							'Yes," show lesson number ar e serviced in Item 11, "Remar	ks")		
IMPORTANT: A sign Approving agency or attached to this form.	ed copy of the tra	ining ag	reement o	utlining the t	raining the train	program nee incorr	orating this agreem	pproved by the State ent by reference must	be	
10A. TRAINING DATES (Month, Day, Year)		10B. TYPE OF TRAINING			TRAI	NEE IS EMP	ER OF HOURS PLOYED PER WEEK IG PROGRAM	10D. NUMBER OF HOUR STANDARD WORK WE		
BEGINNING	ENDING	APPRENTICESHIP			HRS.				HRS.	
			1_				HRS.		HRS.	
11. REMARKS		∐ от	HER-ON-TH	E-JOB			HRS.		HRS.	
CERTIFICATIO	NS - The provis	sions de					14) on the attach	ed sheet are certified	d.	
12A. FACILITY CODE			12B. SCHO	OOL NAME AND	ADDRES	SS				
12C. TELEPHONE NUMBER	OF CERTIFYING OFF	ICIAL	12D. SIGN	ATURE OF CEF	RTIFYING	OFFICIAL		12E. DATE SIGNED		

NOTE: Tear off the Instructions and Certifications sheet before completing the form.

Department	of Veterans Affa	irs							Side		
		VA E	NROLLI	MENT CEF	RTIFIC	CATION			В		
IMPORTANT: Side	B is for flight co	rrespon	dence a	nd apprenti	ceship	or on-the	e-iob training proc	ırams	•		
IMPORTANT: Side B is for flight, correspondence, and apprenticeshing 1. NAME OF STUDENT (First, Middle, Last)							VA FILE NO. (For chapter 35, include suffix. For transferability cases, enter the veteran's social security number)				
3. CURRENT ADDRESS OF STUDENT						SOCIAL SECURITY NUMBER OF STUDENT (If not entered in Item 2)					
						5. NAME O	F PROGRAM				
6. TYPE OF TRAINING FLIGHT TRAINING CORRESPONDENCE						7. CREDIT FOR PREVIOUS TRAINING (Not Flight)					
APPRENTICESHIP C	R OTHER ON-THE-JOE										
				IGHT TRAIL	•		ructions)				
DUAL	SOLO	VED FOR	GROUND SCHOOL		CERTIFICATES AND RATINGS			8B. DATE TRAINING BE IN CURRENT COURS			
		100 // 10 11 70	0.05.000000	IOTION IN OUR							
BC. NUMBER OF HOLD SOLO		JR5/UNITS		D SCHOOL	PRE-	AND POST LIGHT	OTHER	8D. TOTAL CHARGES			
								\$			
IMPORTANT AND	A E 00 1000	0 "		SPONDEN							
IMPORTANT: A V and accompany th	A Form 22-19990 is certification for	c, Certif m befor	icate of <i>F</i> e VA can	Affirmation of authorize p	of Enro Davmer	ollment A nt for this	greement, MUST correspondence	be signed by this st course.	udent		
9A. DATE FIRST LESSON SENT TO STUDENT 9B. NUMBER OF LESSO WHICH STUDENT IS		ESSONS F	SSONS FOR 9C. CHARGE				9D. WERE ANY LESSO DATE ENTERED IN				
							YES NO dat	"Yes," show lesson number and ate serviced in Item 11, "Remarks")			
	APP	RENTIC	CESHIP A	AND OTHE	R ON-	THE-JOE	3 TRAINING				
IMPORTANT: A sig Approving agency of attached to this form	· VA. or for appren	tices, an umber o	y document of hours we	nt signed by orked to date	the traii	nee incorr	oorating this agreen	approved by the State ment by reference must	be		
10A. TRAINING DATES (Month, Day, Year) BEGINNING ENDING		10B. TYPE OF TRAINING			10C. NUMBER OF HOURS TRAINEE IS EMPLOYED PER WEEK IN TRAINING PROGRAM			10D. NUMBER OF HOUR STANDARD WORK WE			
		☐ AP	PPRENTICESHIP						HRS.		
							HRS.		HRS.		
11. REMARKS				HER-ON-THE-JOB			HRS.		HRS.		
CERTIFICATI	ONC The provide	i da			(1)	4b wa alb . /	(4.4) on the official				
12A. FACILITY CODE	ons - The provis	SIONS DE		I n paragrapi DOL NAME AND			14) on the attach	ed sheet are certified	J.		
12C. TELEPHONE NUMBE	R OF CERTIFYING OFF	ICIAL	12D. SIGN	IATURE OF CEF	RTIFYING	OFFICIAL		12E. DATE SIGNED			